

2021 Summer Report

VP Student Life



Overview

The following document is a summary of the tasks, activities, and accomplishments of the office of the VPSL over the months (May-Sept) of Summer 2021.

May 2021 Highlights

- Introductory meetings attend by all execs
 - Library
 - Mawi'omi Centre
 - Residence
 - VP Academic and Research
 - Chaplaincy Centre
 - English Language Centre
 - Athletics
 - NSO/Grad month
 - Sexual Violence and Prevention Response Officer
 - Donna Sutton
 - SAVS/AVC point people
 - International Students Office
 - Development and Alumni Engagement
 - Student Affairs
- Reviewed PEIs liquor laws
- Reviewed UPEI's bylaws and policies
- Updated outdated forms
 - Created a new volunteer registration form
 - Updated club and society registration form
 - Updated the video game co-op form
 - Updated student resource form
- Created a tentative event schedule
- Created a breakdown of events for scheduled events
- Contacted 95+ companies about club membership cards
- Worked on Clubs and Societies Handbook
- Attended first Scholarship Committee meetings
- Attended first JOHSC meeting
- Hired Clubs and Events Coordinator - Nathan Lacroix

- Met with possible clothing/swag supplier
- Met with Virtual Escape Room company
- Did Campus Trust Training
- Began creating UPEISU Feedback Form
- Met with HCSU to discuss possible collaboration on events

June 2021 Highlights

- Attended COCA Conference
- Booked inflatables & Island Hill Farms (Welcome Week)
- Combined Love & Sex Week and Consent Week -> Sex Ed Week
- Met with Liz to discuss health & safety aspects of events
- Cleaned and stocked the Clubs Hub
- Began reaching out to performers for the year
- Execs met with Phillip Brown
- Ordered pride merchandise
- Met with KAYR App Company with Sam
- Exes attended Panther Golf Classic
- Meetings with Track Avenue Entertainment
- Began planning Halloween Pub
- Reached out to Pride PEI to collab during Pride Week
- Contacted external and internal resources for Resource Fair
- Ordered Pride shirts

July 2021 Highlights

- Ordered fencing for Halloween Pub
- Had introductory NSO meetings with Jose & exec
- Met with SPC with Leena
- Meetings with Bert & Det
- Began scheduling clubs orientations with CEC
- Contact all talent (musicians, DJs, performers) for the year
- Obtained food premise license
- Held Amateur Drag Night at the Fox and Crow
- Completed student life and clubs handbooks
- Booked keynote speakers for the semester
- Created yearly budget for VPSL events

August 2021 Highlights

- Set all clubs orientation and clubs cup events
- Ordered clubs and societies handbook and student life guide
- Governance training with execs and chair
- Attended journalist meetings with execs
- Ordered Welcome Week shirts with comms manager

- Ordered fencing for upcoming wet-dry events
- Met with PEI Business Women's Association
- Finalized and ordered club membership cards
- Organized volunteers for Welcome Week
- Made up 200 UPEISU goodie bags
- Began working on Covid-19 events survey
- Hosted a Virtual Escape Room

September 2021 Highlights (so far)

- Attended NSO events with execs
- Filmed Meet Your SU with execs
- Prepared for welcome week BBQ
 - Purchased food, napkins, utensils
 - Follow-up emails with PEI Inflatables, facilities
- Helped Keith Lawlor plan and execute the resource fair
- Held the clubs and societies fair
- Held live music in the quad
- Ordered items for sex ed week
- Organized volunteers at Welcome BBQ
- Hosted Welcome BBQ
- Attended the resource and volunteer fair
- Club meetings